



City of Melrose

Emergency Management

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Allan I. Alpert
Director

MEMORANDUM

DATE: May 15, 2023

TO: Honorable City Council
FROM: Director Alpert
SUBJECT: FY Budget 2024

Below are the answers to your questionnaire.

1. Have there been any noteworthy changes or events that took place during FY23 in your department (staffing changes, technology upgrades, new regulations, or procedures, etc.) The department has taken on a more active role in event planning. Event planning includes “planned events,” such as Victorian Fair, Mayor’s Summer Block Party, City/Chamber Home for the Holidays, movie and commercial filming. “Demand response and emergency event planning,” the department is to create a strategic plan for responding to a major incident at the Melrose-Wakefield Hospital, (similar to the 10 Alarm Fire at the Brockton Hospital on February 7th). This response plan can be scaled down based on the incident(s). Regional responding agencies include but certainly not limited to, fire, police, health, emergency management and DPW. Our state partners, Mass. State Police, Mass. Department of Environmental Protection (DEP), Mass. Department Public Health (DPH). Public Safety Agencies include Metro Fire, Northeastern Massachusetts Law Enforcement Council (NEMLEC), Mass. Water Resource Authority (MWRA) and Massachusetts Emergency Management Agency (MEMA). Once the plans have been written, exercises will be conducted to evaluate and update the plans.

Emergency Management
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2. Do all of your department's salaries come from the same budget? If not, please identify the split among multiple budgets? **Yes**
3. Are there any significant changes to your FY24 budget compared to last year? **No**
4. Any events or changes you anticipate in your department for 24? **For local events, I will be planning to review and exercise "evacuation and relocation" exercises with the school department and other special locations, such as nursing homes, assisted living, housing authority and private senior living. I do not anticipate any changes in the department. Regional events will include planning and training events with the Mystic Regional Emergency Planning Committee (Mystic REPC), which we are one of twenty-three municipalities.**