☐ New Application

☐ Renewal Application – *fee based upon storage/volume*

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**GASOLINE & STORAGE APPLICATION**

Annual License Period: May 1 through April 30

- Please refer to the check list below to ensure all steps are completed prior to submitting the original application (with “wet signature”) to the City Clerk’s Office by the due date listed below:

<table>
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<th>Page</th>
<th>Instructions and contact information</th>
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| Page 2 | Report of Investigation  
  - Melrose Fire  
  - Treasurer Collectors Office |
| Page 3 | Completed State Tax ID Form |
| Page 4 | Acknowledgement of receipt of City Charter |
| Page 5 | State required Form FP-005 Certificate of Registration  
  Completed Business Certificate Application, if applicable |

- Submit application fee payable by cash, credit card or check payable to the City of Melrose along with completed application packet to the City Clerk’s Office.

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<table>
<thead>
<tr>
<th>Business Name:</th>
<th>Fee: $</th>
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<tbody>
<tr>
<td>Applicant Name:</td>
<td>Business Phone Number:</td>
</tr>
<tr>
<td>Address of Storage:</td>
<td>Cell Phone Number:</td>
</tr>
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</table>
REPORT OF INVESTIGATION
Gasoline & Storage Renewal Application
May 1 – April 30

Please print legibly

Applicant Name: ___________________________ Business Phone Number: ___________________________

Business Address: ___________________________ Cell Phone Number: ___________________________

Mailing Address: ___________________________ Emergency Phone Number: ___________________________

Email Address of Owner (required): ___________________________

24-hour Emergency Contact Name: ___________________________ Emergency Phone Number: ___________________________

By signing below you are requesting to be granted a renewal of your existing Gasoline & Storage License. In addition, you swear and affirm that the contents of the document are truthful and accurate to the best your knowledge and belief.

Signature of petitioner 1 __________________________________________ Date: ________________

Signature of petitioner 2 __________________________________________ Date: ________________

Attention City Officials: Please review the information submitted by the applicant above to ensure all fields are complete prior to providing your signature.

MELROSE FIRE DEPARTMENT
Call to schedule an appointment: 781-979-4405

Date Signed: __________________________

$50 Fee Paid
Yes / No

☐ Denied | ☐ Approved | ☐ Other

Comments:

Melrose Fire Captain Signature

Fire Captain Name Printed

TREASURER COLLECTORS’ OFFICE
Available in person during City Hall business hours

Date Signed: __________________________

Treasurer Collector Signature

Treasurer Collector Name Printed

☐ Denied | ☐ Approved | ☐ Other

Comments:
GASOLINE & STORAGE APPLICATION
State Tax ID Form
Annual License Period: May 1 through April 30

Licensee Name: ____________________________________________

Physical Address: ___________________________________________

Mailing Address: ____________________________________________

Manager/Business Owner: _____________________________________

By signing below I hereby certify under the penalties of perjury that I have, to the best of my knowledge and belief, filed all state tax returns, paid all state taxes, paid all local taxes, paid all water, sewer, and solid waste disposal bills, paid all tax titles, paid all utilities, and paid all motor vehicle excise taxes to the City of Melrose required by law.

__________________________________________________________
Signature of Applicant or By: Corporate Office
Corporate Name* (Mandatory, if applicable)

__________________________________________________________
Social Security # (voluntary) or Federal Identification Number**

*This license will not be used or renewed unless this certification clause is signed by the applicant.

**Your Social Security number or Federal Identification number will be furnished to the Massachusetts Department of Revenue (DOR) to determine whether you have met tax filing or tax payment obligations. Licensees failing to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Laws, Chapter 62C, Section 49A.
City of Melrose Charter
Chapter 137. Inflammables and Explosives

§ 137-1. Licenses for keeping, storage or sale required; fees; approval of application.

[Amended 4-6-1987 by Ord. No. 1655; 11-15-2004 by Ord. No. 05-084[1]; 5-16-2005 by Ord. No. 05-213] A. The City Council may grant licenses, in accordance with the provisions of MGL c. 148, § 13, to suitable persons to use land for the construction or maintenance thereon of buildings or other structures for the keeping, storage or sale of any of the articles named in § 9 of such chapter, except fireworks, firecrackers or torpedoes, and for the keeping of vehicles with gasoline or other volatile inflammable fluid, as defined in § 14 of such chapter, in the same. The fee for any license granted under this section shall be in accordance with the following schedule:

(1) For a license for keeping in a designated building or structure one to five cars, inclusive: $50; six to 25 cars, inclusive: $100; and 25 cars and up: $150.

(2) For a license or licenses to keep and store crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of $20 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of $1 for each 1,000 gallons or fraction thereof.

(3) For a license or licenses to keep, store and sell crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of $15 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of $1 for each 1,000 gallons or fraction thereof.

(4) For licenses for keeping, storing and selling ammunition in a designated building or structure: $2.

B. No license shall be granted under this section unless the application therefor is approved by the Chief of the Fire Department, nor shall any license be granted for the keeping for sale at any retail filling station of more than 40,000 gallons of gasoline or more than 500 gallons of other inflammable fluids.

State law references — Granting of licenses, after notice and hearing, for storage of petroleum and its products, filing Marshal, MGL c. 148, § 13; explosives, MGL c. 148, § 9 et seq. [1] Editor's Note: This order provided an effective date of 1-1-2005.

§ 137-2. Annual registration of license; notice to Council of failure to file.

A. Licenses granted under § 137-1 shall be subject to the provisions of MGL c. 148, § 13, requiring the filing of a certificate of registration therefor annually, and the fee for the filing of such certificate shall be 1/2 the amount of the fee for the license.

B. The City Clerk shall, on the first day of May in each year, notify the City Council of all owners or occupants of land used under licenses hereinbefore referred to who have failed to file a certificate of registration as herein required, and, upon receipt of such notification, the City Council may, in the manner provided by law, revoke such license.


No owner or occupant of premises licensed for the keeping, storing and selling of gasoline shall place, keep or store, or permit to be placed, kept or stored, in the open on the licensed premises any empty barrels, cans or other containers or tires, new or used, except in racks or other display devices, or any motor vehicles, except those belonging to such owner or occupant or to his/her employees or to his/her actual customers whose vehicles are on the licensed premises incident to the servicing of such vehicles, provided that so much of this section as relates to motor vehicles shall not apply to premises occupied by a licensed motor vehicle dealer or by a licensed operator of an open-air parking space. Failure to comply with the requirements of this section shall be deemed to be cause for revocation of the license.

§ 137-4. Operative air pump a condition of fuel storage permit.

[Added 12-3-1979 by Ord. No. 20282]

A. The approval of any license or permit to store fuel for the purposes of retail sale to the public, or the approval of any application for the renewal or reissuance of any license or permit to store fuel for the purpose of retail sale to the public, shall be conditioned upon the installation and continuing maintenance and operation on the licensed premises of an air pump for the use of the general public without a fee or charge for the use thereof.

B. The failure to keep the air pump operative and available to the general public for more than 72 consecutive business hours shall constitute a violation of the condition of the license or permit sufficient to result in the revocation of the license or permit.

By signing below, you are acknowledging that you have read the City of Melrose Charter and Administrative Charter Chapter 152 §12 pertaining to Gasoline & Storage and understand all that is required as a licensee.

Applicant Signature ___________________________ Date ____________

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The Commonwealth of Massachusetts  
City of Melrose, MA

Certificate of Registration 
Massachusetts General Law, Chapter 148 §13

In accordance with the provisions of Massachusetts General Law, Chapter 148 § 13, the undersigned hereby certifies that:

Person, partnership, corporation or other entity: __________________________________________ Name of License Holder

________________________________________________________________________________
Business Address of License Holder

Is the holder of a license granted on ____________, and subsequently amended on ____________

For the lawful use of buildings and structures located or to be located at:

________________________________________________________________________________
Number, Street and Assessor’s Map and Parcel ID

As relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives.

________________________________________________________________________________
Signature of License Holder or Agent Date Printed Name

All materials must be stored in accordance with the provisions of Massachusetts General Law, Chapter 148, the Massachusetts Fire Code (527 CMR), and all other applicable laws and regulations, including the terms and conditions of the subject license. Quantities stored may not exceed the maximum quantity specified by the license.

REGISTRATION

This is to certify that the within named license holder has in accordance with the provisions of Massachusetts General Law, Chapter 148 §13 filed with me, a certificate of registration setting forth that the above-named entity is the holder of license as relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives at the above described location.

________________________________________________________________________________
Signature of Official Title Date

THIS REGISTRATION AND THE LICENSE MUST BE CONSPICUOUSLY POSTED ON THE LAND FOR WHICH IT IS GRANTED.