



CITY OF MELROSE

MELROSE CITY HALL
562 Main St. Melrose, MA 02176
Telephone - (781) 979-4175

2024 Application for Senior Citizen CONDO OWNER Water/Sewer Credit

The City of Melrose Revised Ordinances (May 2016 Chapter 228-20) provides for an annual credit towards your Real Estate tax bill in the amount of \$146 to senior citizens living in a condo where their water usage is paid for by their condo association. The \$146 credit is equal to the average annual discount provided to single family homeowners currently receiving the 20% discount. Such discount will be granted upon application by Senior Citizen (65 years or older) who occupy their properties and meet certain consumption guidelines.

To be eligible for the \$146 credit you must meet the following criteria:

- You must be 65 years of age or older on the day you apply
- Occupy the property as your principal place of residence for at least one full year.
- Annual water consumption by applicant must not exceed 6,250 cubic feet. Consumption will be based on the condo's annual consumption divided by the number of units.
- The Condo Association must not have any water/sewer bills in arrears over 90 days.

If you received the credit last year, you only need to provide the following documentation with your application:

- Proof of residency – copy of electric bill, gas bill, or phone/cable for the property in the applicant's name

New applicants must provide the following documentation with your application:

- Proof of age - copy of applicants State ID or Federal ID showing Date of Birth (State ID, driver's license, passport, or birth certificate)
- Proof of ownership – copy of deed or property tax bill in the applicant's name
- Proof of residency – copy of electric bill, gas bill, or phone/cable for the property in the applicant's name

Applications should be submitted annually at the Melrose Water Department from May 1st to October 15th. Once approved, the \$146 credit will be applied to your January Real Estate Tax bill dated 1/1/2025.

Owner/Occupant Name(s): _____	
Property Address: _____	
Date of Birth: _____	Phone Number: _____
# of occupants living at the location _____	
This application has been prepared or examined by me. Under the pains and penalties of perjury, I declare that to the best of my knowledge and belief all accompanying documents and statements are true and correct .	
_____ Signature of Applicant	_____ Date

If you need assistance with this application, please call Jenn Rosa at 781-979-4172 or Lisa Patterson at 781-979-4175. You can also email waterbills@cityofmelrose.org. Please return the completed application and supporting documentation to Melrose Water Division, 562 Main St, Melrose, MA 02176

Date Received: _____	Discount Approved (circle one):	YES	NO
Date Approved: _____	Authorized Signature: _____		