



# CITY OF MELROSE

## DEPARTMENT OF PUBLIC WORKS

Administration–Engineering–Water–Sewer–Facilities  
Parks–Forestry–Highway–Sanitation–Cemetery–Fleet

**Vonnie Reis, P.E.**  
City Engineer

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### WATER, SEWER, STORMWATER, AND ROADWAY PERMITS FEE AND FINES SCHEDULE

March 1, 2023

*Permit fees to be paid by check ONLY at the Engineering Division, City Hall, 562 Main St.  
All Contractors to provide bond and insurance and have approved permit before start of work.*

Permit Fees	Fee
General Construction utility service permit (aka trench permit) Water, sewer, gas main or service connection; test pit if meets the definition of a trench	\$100
Soil probes or soil boring	\$25 (Instead of \$100)
Sewer SC Lining	\$25 (Instead of \$100)
Residential curb cut or driveway	\$25 (Instead of \$100)
Each additional inspection after first	\$50
NEW Water or Sewer Service (in addition to General permit)	\$500
Roadway Impact Fee	\$60/SY restoration x (RSR%)
POD/Dumpster/Other ROW occupancy	\$50
Outdoor Dining	\$50
Stormwater Permit	\$100
Water Fees	
Turn water on at curb stop	\$25
Turn water off at curb stop	\$25
Meter reading	\$25
Emergency call – 4 Hrs OT	\$200
Emergency call – Holiday (Union) OT	\$270
Hydrant flow test	\$300 including 4 hrs OT Additional OT may apply
Flash report	\$0 first 2 \$25/each after 2
Meter replacement (Depends on situation)	\$0–Cost of new meter
Hydrant meter rental	\$150 admin fee \$2000 deposit

<b>Sewer Fees</b>	
I/I mitigation fee	\$6.89/gpd increase based on Title 5
<b>Fines</b>	
Stormwater Fines – Criminal violation	\$200/day
Stormwater Fines – Non-criminal violation	Warning for first offense \$100 second offense \$200 each additional offense
Water – Cross connection or no backflow preventer	\$100/day
Water – Turning water on or off	\$500 (first offense) \$1,000 (all subsequent offenses, regardless of address)
Water – Tampering with meter, hydrant, gate valve, standpipe or any City owned infrastructure	\$1,000
Sewer – Violation of Ordinance	\$100/day
Sewer – Tampering with any part of system	\$1,000
Sewer – Improper discharge of wastes	\$100/day

NOTES: Water fees – see City of Melrose Ordinance Chapter 228 Article II  
Sewer fees - see City of Melrose Ordinance Chapter 228 Article IV  
Stormwater fees - see City of Melrose Ordinance Chapter 228 Article V

**SEE ATTACHED WATER AND SEWER RATE TABLES BELOW**

## City of Melrose QUARTERLY Rates FY2023 (Bills dated Oct 2022 to Sept 2023)

Water Rates		Sewer Rates (based on 90% consumption if no irrigation meter)	
Base Water Charges Quarterly	Base Fee	Base Sewer Charges Quarterly	Base Fee
Up to 1 inch	\$17.65	Up to 1 inch	\$25.39
1 1/2 inch	\$67.29	1 1/2 inch	\$99.55
2 inch	\$104.52	2 inch	\$155.17
3 inch	\$191.39	3 inch	\$284.95
4 inch	\$315.49	4 inch	\$470.35
6 inch	\$625.74	6 inch	\$933.85
Manual Read Fee (if primary not replaced)	\$50.00		
2nd Meter Fee - Meter Replaced	\$17.65		
2nd Meter Fee - Meter NOT Replaced	\$50.00		
Meter Water Charges - Quarterly	Consumption Rate	Meter Sewer Charges - Quarterly	Consumption Rate
1st Step: 1 - 2000 cf	\$ 7.20	1st Step: 1 - 2000 cf	\$11.78
2nd Step: >2000 cf	\$ 9.65	2nd Step: >2000 cf	\$14.84

## City of Melrose MONTHLY Rates FY2023 (Bills dated Oct 2022 to Sept 2023)

Water Rates		Sewer Rates (based on 90% consumption if no irrigation meter)	
Base Water Charges Monthly	Base Fee	Base Sewer Charges Monthly	Base Fee
Up to 1 inch	\$5.89	Up to 1 inch	\$8.47
1 1/2 inch	\$22.43	1 1/2 inch	\$33.19
2 inch	\$34.84	2 inch	\$51.73
3 inch	\$63.80	3 inch	\$94.99
4 inch	\$105.17	4 inch	\$156.79
6 inch	\$208.58	6 inch	\$311.29
2nd Meter Fee - Meter Replaced	\$5.89		

  

Meter Water Charges - Monthly	Consumption Rate	Meter Sewer Charges - Monthly	Consumption Rate
1st Step: 1 - 667 cf	\$ 7.20	1st Step: 1 - 667 cf	\$11.78
2nd Step: > 668 cf	\$ 9.65	2nd Step: > 668 cf	\$14.84

  

<b>FY23 Quarterly Solid Waste Charger Per Unit</b>	\$50.00
<b>FY23 Monthly Solid Waste Charge Per Unit</b>	\$16.67