



CITY OF MELROSE

MELROSE CITY HALL
562 Main St.
Melrose, Massachusetts 02176
Telephone - (781) 979-4175

2023-2024 Application for Low Income 100% Trash Discount

The City of Melrose Revised Ordinances (January 2016 Chapter 198-3 section 3) provides for a 100% discount on the quarterly trash fee for certain qualifying property owners. Such discount will be granted upon application by any citizen who occupies their property and meets certain income guidelines.

To be eligible for the 100% discount on trash charge you must meet the following criteria:

- Occupy the property as your principal place of residence

PLEASE CHECK ONE OF THE FOLLOWING:

- Owner/Occupant is single with gross income (not total taxable) of **\$35,000** or less.
- Owner/Occupant is married with gross income (not total taxable) of **\$40,000** or less.

You must provide the following documentation with your application:

- Proof of ownership** – copy of deed or property tax bill in the applicant’s name
- Proof of residency** – copy of electric bill, gas bill, or phone/cable for the property in applicant’s name
- Copy of 2022 federal income tax return** (Form 1040, plus any additional schedules filed) reflecting all sources of income: social security benefits, pension/retirement income, dividends/earnings from stocks/bonds/CDS, and any wage earnings.
- If no 2022 tax return filed, then 2022 annual income statement from social security and 2022 annual statement of income from pension/retirement and December 2022 year end bank statements for both checking and savings accounts showing interest income.

Applications may be submitted annually at the Melrose Water Division. Once approved, the trash discount will be applied to your next quarterly/monthly bill and stay effective until December 2024. To continue receiving this discount you will need to re-apply between May 1, 2024-October 15, 2024 with your 2023 tax documents to be eligible for the year 2025.

Owner/Occupant Name(s): _____

Property Address: _____

Phone Number: _____

of occupants living at the location _____

This application has been prepared or examined by me. Under the pains and penalties of perjury, I declare that to the best of my knowledge and belief, this return and all accompanying documents and statements are true, correct and complete.

Signature of Applicant

Date

If you need assistance with this application, please call Lisa Patterson at 781-979-4175 or Jenn Rosa at 781-979-4172. You can also email waterbills@cityofmelrose.org. Please return the completed application and supporting documentation to Melrose Water Department, 562 Main St, Melrose, MA 02176

Date Received: _____ Discount Approved (circle one): NONE 100%

Date Approved: _____ Authorized Signature: _____