

**CITY OF MELROSE-- PLANNING BOARD**  
**Application Form for the Slope Protection Special Permit**

**INSTRUCTIONS:** Applications must be typed or printed. Refer to the Application Guidelines for a complete description of the Slope Protection Special Permit filing requirements.

**PROJECT ADDRESS AND SITE INFORMATION:**

NUMBER & STREET: 0 (Lot 2) Montvale Street

ASSESSOR'S MAP & PARCEL: D5 040A

ZONING DISTRICT: UR-B

TOTAL SITE AREA: 7750

LOT/S FRONTAGE: 112.8

**APPLICANT'S CONTACT INFORMATION:**

NAME: Armando Plata

ADDRESS: 11 Landry Road, Medford, MA 02155

PHONE: 646.241.7707

EMAIL: ag23studio@gmail.com

**APPLICANT'S REPRESENTATIVE (If applicable):**

NAME: Robert L. Bell, Jr., Esquire; Bell & Izzi, LLC

ADDRESS: 70 West Foster Street, Melrose, MA 02176

PHONE: 781.665.3360

EMAIL: rlb@bellandizzilaw.com

**OWNER'S CONTACT INFORMATION (If different from Applicant):**

NAME: (Same)

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**SIZE OF EXISTING BUILDING:** *Not applicable*

SQUARE FEET \_\_\_\_\_ sf

FRONTAGE \_\_\_\_\_

HEIGHT (FEET) \_\_\_\_\_ ft

NUMBER OF STORIES \_\_\_\_\_

Present occupancy or use of each floor: \_\_\_\_\_

**SIZE OF PROPOSED BUILDING:**

SQUARE FEET 530 (footprint) sf

FRONTAGE 24.5

HEIGHT (FEET) 20 ft

NUMBER OF STORIES 2

**PROJECT DESCRIPTION:** (Briefly describe the proposed project. Please note an executive summary is also required).  
construct a single family residence as shown on attached plans

Is the applicant seeking zoning relief from the Zoning Board of Appeals? Yes

If YES, please list zoning relief sought.

Frontage variance and/or parking special permit or administrative review of building commissioner ruling

Signature of Applicant: Armando Plata by Robert L. Bell Jr. Esq.

Date: Aug 5, 2022

**CITY OF MELROSE**  
**Checklist of Slope Protection Special Permit Application Materials**

The following is the list of required materials for the Slope Protection Special Permit. Plans shall be prepared by a Registered Professional Engineer, Registered Land Surveyor, Architect, or Landscape Architect, as appropriate. Plans and renderings should be full size, not reduced, and prepared on a scale adequate for interpretation, which for site plans is usually not less than 1 inch equals 40 feet. Any of the requirements of a Slope Protection Special Permit application may be waived by a majority vote of the Planning Board. Waiver requests must be in writing. Please see application guidelines for additional application requirements.

	Applicant (Check applicable column)		Planning Board (Office Use)	
	Included with Appl.	Waiver requested	Waiver accepted (Yes/No)	Date
EXECUTIVE SUMMARY generally describing the nature and location of the project, how it fulfills the purpose of this section, and meets the requirements for issuance of a special permit.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
SITE PLAN (information may appear on separate drawings at a scale of no less than 1 inch equals 40 feet) including:	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Parcel lot lines for the proposed project and surrounding parcels.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Location of existing and proposed buildings on the project site.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Foundation lines of the proposed buildings, gross floor area, and building height.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Existing and proposed topography and the location of all natural features such as wetlands, streams, water bodies, and exposed bedrock to be removed, if any.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Proposed landscaping, including all screening and buffering of adjacent residential areas.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
CONSTRUCTION MANAGEMENT PLAN describing provisions for the protection of abutting properties during construction, and site excavation, demolition, blasting, and site reclamation plans.	<input type="checkbox"/> to follow	<input type="checkbox"/>		
AN EROSION PREVENTION PLAN prepared by a registered/licensed professional, which includes calculations and measures to prevent erosion and undermining of the subject property and abutting properties. Include how slope protection will be achieved and details of all retaining walls if applicable.	<input type="checkbox"/> to follow	<input type="checkbox"/>		
DRAINAGE CALCULATIONS prepared by a registered/licensed engineer, demonstrating that following the proposed removal, the amount of runoff shall not exceed the amount of runoff prior to the removal.	<input type="checkbox"/> to follow	<input type="checkbox"/>		
A STORMWATER MANAGEMENT PLAN, which includes the installation of underground and surface drainage Best Management Practices (BMPs), to prevent surface erosion, undermining, and post-development run-off that exceeds pre-development run-off.	<input type="checkbox"/> to follow	<input type="checkbox"/>		

Note: The Planning Board may request additional information to allow fair and full consideration of the special permit request.