



CITY OF MELROSE

DEPARTMENT OF PUBLIC WORKS

Administration-Engineering-Water-Sewer-Facilities
Parks-Forestry-Highway-Sanitation-Cemetery-Fleet

Jay Coy, P.E., PMP
Deputy City Engineer

**City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4172**

MEMORANDUM

Date: 4/22/2024

To: Rita Mercado, Chairman Melrose Board of Appeals
Maya Noviski, Assistant Planner

From: Jay Coy, P.E., Deputy City Engineer

Cc: Denise Gaffey, Director, Office of Planning and Community Development
Lori Massa, Planning Coordinator
Elena Proakis Ellis, Director of Public Works
Vonnie Reis, City Engineer

Subject: ZBA Case #24 007 – 59 Ridgewood Lane

Please be advised that the Public Works Department has reviewed the above referenced case and offers the following comments relative to the project for your consideration:

1. Information provided reflects a request to construct a shed in the yard.
2. A new water meter has been installed and all water and sewer payments are current.
3. Neither water nor sewer utilities appear to be in the vicinity of the proposed shed. However, utility mark-outs should be requested prior to any construction that may be approved.