



CITY OF MELROSE

562 Main Street
 Melrose, MA 02176
 Phone: 781-979-4172

Permit Number	
Date Issued	
Expiration Date	

RIGHT OF WAY OCCUPANCY

THIS PERMIT MUST BE FULLY COMPLETED AND SIGNED PRIOR TO OCCUPANCY

POD **DUMPSTER** **DINING** **OTHER** _____

Name of Applicant or Restaurant			Email
Street Address			Phone/Cell
City/Town	State	ZIP	
Name of Owner(s)			Email
Property Street Address (if different from above)			Phone/Cell
City/Town	State	ZIP	Signature of Applicant

**PERMIT FEES \$50 for Outdoor Dining, POD, Dumpster, or other use of ROW Outdoor Dining –
 Sale of alcohol must receive prior approval from the Melrose Liquor Commission Insurance
 certificate naming City Of Melrose as additional insured required**

Description, location of POD, number of tables, etc. (Draw sketch below or attach to permit)

DO NOT WRITE BELOW THIS LINE - FOR CITY OF MELROSE DPW ONLY

PERMIT ISSUED BY: Engineering Division

INSURANCE CERTIFICATE REC'D: (DATE) _____

REVIEWED BY POLICE: (DATE) _____

LIQUOR COMMISSION APPROVAL: (DATE) _____

APPROVED BY: _____
City of Melrose Permitting Authority

DATE: _____