



## CITY OF MELROSE

## HEALTH DEPARTMENT

### Board of Health

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### Health Director

Ruth L. Clay, MPH

### Section 1

The Board of Health, City of Melrose, hereby orders that the following Rules and Regulations are hereby adopted this 12<sup>th</sup> day of November, 1997 under the authority of Section 31 of Chapter 111 of the Massachusetts General Laws.

### Section 2 Definitions

Unless otherwise noted, definitions correspond to definitions noted in the State Sanitary Code of Food Establishments Article X 105 CMR 590.000.

Occasional Food Service/Retail Food – no more than 15 non-consecutive days in a calendar year, i.e., fraternal organizations, et. al.

### Section 3 Expiration

Annual permits are valid from January 1 – December 31 unless otherwise noted. Renewal applications must be post marked on or before the permit expiration date.

### Section 4 Fees

	<b><u>Fee</u></b>
<b><u>ANIMALS</u></b>	
Animals, Annual: Birds, Fowl (maximum 24)	\$10.00
Animals, Annual: Cattle, Cows, Horses, Sheep, Goats; each	\$10.00
Animals, Annual: Pigeons (maximum 14)	\$10.00
Animals, Annual: Pigs (maximum 3)	\$10.00
Animals, Annual: Stable (for 5 or more horses)	\$40.00
<b><u>BODY ART</u></b>	
Body Art: Initial Application	\$500.00
Body Art, Annual: Licensed Artist, each	\$100.00
Body Art, Annual: Establishment	\$200.00

<b><u>DEATH</u></b>	
Funeral Director, Annual April 1 – March 31	\$50.00
Burial Permit	\$15.00
<b><u>DISPOSAL*</u></b>	
Disposal Works Construction Permit for Septic	\$50.00
Disposal Works Installer for Septic	\$50.00
Septic Abandonment	\$50.00
Transporter of Garbage, Offal or Other Offensive Sub, Annual	\$150.00
<b><u>FOOD** June 1 – May 31</u></b>	<b>**Waived for Non-Profit</b>
Plan Review: Minor Renovation or Residential Kitchen	\$50.00
Plan Review: New Business or Extensive Renovation	\$150.00
Residential Kitchen: Initial Application	\$50.00
Residential Kitchen, Annual (including B&B w/ Continental Brkfst)	\$25.00
Food service, Annual: 0-50 seats	\$100.00
Food Service, Annual: 51-100 seats	\$150.00
Food Service, Annual: more than 100 seats	\$200.00
Food Service, Annual: Food Establishment Plus Catering	add \$25 to Food Establishment Permit Fee
Food Service, Annual: Catering Only Establishment	\$100.00
Food Service, Annual: Frozen Dessert (Making Ice Cream or Soft Serve)	\$40.00
Food Service, Annual: Incidental	\$25
Food Service, Annual: Non Profit	\$0.00
Food Service: Temporary	\$25.00
Food Service: Seasonal	\$50 plus \$25 for Each Additional Unit
Food Service, Seasonal: Mobile	\$75 plus \$25 for Each Additional Mobile Unit
Farmers' Market, Seasonal June 1- May 31	\$0.00
Retail Food, Annual: 0-9,000 sq. ft.	\$100.00
Retail Food, Annual: 9,001-30,000 sq. ft.	\$150.00
Retail Food Annual: more than 30,000 sq. ft.	\$350.00
Retail Food, Annual: Incidental	\$25.00

<<<When an establishment does both food service and retail food, there will be one fee, whichever is greater.>>>

<b><u>LATE FEE</u></b>	
Late Fee for any Annual Permit	\$50/day
<b><u>LODGING</u></b>	
Lodging, Annual: hotel, motel, B&B, rooming	\$8/Room, Min \$24/Max \$160

<b><u>RECREATIONAL CAMP</u></b>	
Recreational Camp	\$10.00
<b><u>SWIMMING POOLS</u></b>	
Swimming Pool/Special Purpose, outdoor	\$75.00
Swimming Pool/Special Purpose, Annual: indoor	\$150.00
<b><u>TANNING</u></b>	
Tanning Establishment: initial application	\$100 + \$25/bed or booth
Tanning Establishment, Annual	\$25/bed or booth
<b><u>TOBACCO July 1 – June 30</u></b>	
Tobacco, Annual: Sale of tobacco products	\$200.00
Tobacco, Annual: Smoke Shop	\$200.00
<b><u>WELL</u></b>	
Well construction permit	\$100.00

Public hearing: March 29, 2012

Copy sent to MassDEP:

Legal notice:

Effective date: May 1, 2012