



City of Melrose Commission on Disability Meeting Minutes

Meeting Date: June 14, 2021

Commissioners Present:

Garin Boyd
Karen Burke
David Hoff
Erin Heyneman
Erik Hutchinson
Margaret Sheets
Paula Weiner

Commissioners Absent:

Erik Hutchinson

1. **Call to Order**

Commission Chair Hoff called to order the regular meeting of the Commission on Disability at 6:08PM.

2. **Approval of minutes from last meeting**

A motion to approve the minutes from the May 10th, 2021 meeting was made by Commissioner Maggie Sheets and second by Commissioner Garin Boyd. Passed unanimously.

3. **Public Participation**

No comments from the general public were provided.

4. **Notes**

- CODA commission on disabilities alliance
1st weds of each month at noon
discussed making meeting notes a standard item to hear about what other cities are doing

- Summer schedule: decided to continue July and August
2nd Mondays at 6PM. Will meet virtually over summer and potentially move in person in September
- David Hoff presented to appropriations committee / budget discussion / \$2500 for the year /
discussed advocating for an accommodations budget in the city
- plans for universal playground
approved / accommodations around the playground on franklin street
pushback from the parks commission who wants money used for a turf field on the knoll.
Letter to Joan Bell - sending a full letter signed by us
Letter to ask city to maintain funding for the playground and offer a memorial bench

Motion to approve letter: Maggie

Seconded: Paula

- Parking fees approved unanimously \$10,000
When we come up with uses - go to city council
- Web page and social media policy
was being modified / David will contact mayor
website - need to have more accessible outreach
CART discussion
commission email address / re engage with IT about email address
in the meantime tweak language on site
- Funding for Community survey - top priority. resource list self assessment.
Institute for Human Centered Design
Maggie will reach out to inst for human centered design
think about how to have more public presence - victorian fair
talking to other towns abt big picture self evaluation
Revere commission on disability survey
Joining the Melrose chamber of congress - \$85 Paula will reach out
disability policy consortium collin killick
- process for on street parking for disabled residents
next steps reach out to traffic commission
City of Cambridge has good process
- Available data on accessibility MOD ADA
not much

Building Codes Reach out to clerk to see what processes we have in place / David

- Strategic plan - review
brief overview of topics
discussed priority items like survey
discussed accessibility of information flow
we will look over these and discuss next meeting

5. Other Business

put on agenda for next time: understanding our differences

6. Adjournment

Meeting was adjourned at 8:05PM. Motion made by Commissioner Maggie, seconded by Commissioner Paula. Passed unanimously.

Meeting minutes submitted by Erin Heyneman, Commission Secretary.