

**Park Commission Meeting
July 9, 2008**

Present: Bob Christiansen, Bill Gardiner, John Mercer, Mike Interbartolo, John McLaughlin, Mike Farrell, Tom Friel, Joan Bell, Cindy Brickley

I. SIGNING OF WARRANTS

Warrants were reviewed and signed.

Motion: By Mike Interbartolo to change the order of the agenda to Inner Club Update

Second: Bill Gardiner

Vote: Unanimous

II. Inner Club Report

George Robinson, president, and Ed Priestly, secretary, gave a report on the workings of the Inner Club. They handed out a report. Their membership is approximately 120. Using about 10 tee times on Saturdays and 16-19 tee times on Sundays. Inner Club has been around for a very long time (approx 50 years). They also sponsor a Melrose High School Scholarship. They have helped the course handicapping holes. They set up Bellevue/Mt Hood Outing. They have their own website. They are offering to donate \$500 towards a Mt Hood sign (they have been in contact with sign maker, Tom Sutherland). It was agreed that an annual report from the Inner Club will be given each year, approximately each July. The Inner Club Members are very thankful to Mt. Hood. The Park Commission thanked them for coming.

III. APPROVAL OF THE MINUTES

Motion: By Bill Gardiner to approve the minutes of the meeting of 5/14/08.

Second: Bob Christiansen

Vote: Unanimous

IV. MOUNT HOOD REPORT

1. Report on Membership

No change- 237

2. Membership Refund Request (George Nazzaro)

Joan clarified that George understands it is a credit. He will get 50% back towards next years membership. He will lose the other 50%. He had played several times and has supplied a doctor's note.

Motion: By Bill Gardiner to approve refund to George Nazzaro a 50% credit for next year.

Second: Bob Christiansen

Vote: Unanimous

3. Outstanding Gift Certificates

An updated list was handed out and reviewed

4. Monthly Financial Report

June green fees were down about \$3000.00 Food/Beverage roughly the same.
Functions are slightly slower, blamed partially on the lack of Air Conditioning.

MTD \$215,109.06

YTD \$720,265.35

5. Marketing Plan Update

No changes

6. Report on General Operations of Golf Course

a. Report on Staffing Level

Currently 15 on staff

b. Copy of Maintenance Log and Current Certification

A copy was submitted and is on file.

c. Jr. Memberships

Much discussion was had about whether the policy of allowing Jr Members to only book tee times from 10:30-11:30am is too restrictive.

Motion: By Bob Christiansen to change the policy for Jr Members to be allowed to make tee times up to 24 hours in advance, from 10am-3pm on Mondays through Fridays from July 9th through August. Tracking of changes will take place.

Second: John McLaughlin

Vote: Unanimous (Mike Farrell will notify Jr. Members)

7. Report on requests for rental of club house, league play & tournaments

Report was reviewed by Mike Interbartolo.

8. Update on Irrigation System replacement

Joan Bell reported that Bob Beshara went through it with her and that is ready to go out for general bid. The dates must be changed and it specifically says materials must be compatible with existing system.

Motion: By John Mercer to approve advertising for bids for irrigation materials only for 18 holes.

Second: Bill Gardiner

Vote: Unanimous

9. Update on Fire Alarm change order

Joan Bell spoke with John O'Brien and expected a letter that specified what was said at the May 23rd meeting. The work has been done. The letter does not say what was spoken at the meeting. Joan will put in writing what was said at the meeting, and on tape. Mike asked Joan send a letter saying that the Park Commissioners in no way agree that Mt Hood clubhouse is an A3 use and that the work was done voluntarily. Mike asked Joan to write a draft and send it to him to sign and send to the Fire Dept.

10. Update on 14th Fairway

It was monitored for 4 weeks, 2 of the weeks were not such good weather. Willows are \$400 each. One option is to buy and plant 3 more willows. Fairway is cut more to the right this year.

Motion: By Bob Christiansen to buy and plant 3 more trees and ask GMC to do away with the trap on the right. Also continue to monitor at busy times.

Second: Bill Gardiner

Vote: Unanimous

11. Update on Steps and Patio

Joan Bell said she will send out an email when they have been set up to view, approximately July 15th.

12. R.F.S. for Feasibility Study

Mike Interbartolo has a problem with the scope of the work. He would like to suggest that John McLaughlin and he form a sub committee to work with and monitor a consultant when/if they are chosen. They will report back at next meeting.

Motion: By Bob Christiansen to form a sub committee of Mike Interbartolo and John McLaughlin to work on how best to proceed with the feasibility study.

Second: Bill Gardiner

Vote: Unanimous

13. Financial Report Mount Hood Budget for FY 2008

Joan questioned if there were any other expenditures she should encumber. She knows she will encumber \$2000 for the step lights. Ice machine died today. Company came out to look at it. Mt Hood owns the machine. GMC owns the maintenance of it. Company gave 3 options. Discussion included possibility of installing air conditioning at future date.

Motion: By John McLaughlin to spend up to \$4000 on a new ice machine.

Second: Bill Gardiner

Vote: Unanimous

Motion: By John McLaughlin to begin research and get an engineer involved in looking at air conditioning.

Second: John Mercer

Vote: Unanimous

Motion: By Bob Christiansen to encumber \$2000 for the patio lights

Second: Bill Gardiner

Vote: Unanimous

Mike Interbartolo asked Joan to report next month on what has been encumbered for capital improvement and what the capital improvements are, etc.

14. FY09 Budget

Nothing new

V. RECREATION DEPARTMENT REPORT

1. Welcome Recreation Coordinator

All welcome Frank Olivieri.

2. Status Report on Revolving Fund Account FY08

Frank supplied a report to all. Franks report gave status of the current budget. Mike Interbartolo would like a report of what programs are running and what are not at next meeting.

3. Report on projected programs, income, expenses, counselors, etc
See report Frank handed out. Soccer Clinic is not included yet.

4. Update on Summer Basketball Clinics
The program is finishing this Friday. Joan Bell explained financial outcome of the clinic the warrant will need 3 signatures before Friday.

5. General Recreation Update
Frank Olivieri described what he found here. Programs are rooted, but we don't have progression and we don't have the numbers. He would like to start evaluating programs via parents.

Joan Bell spoke about low attendance at Friday Night Lights. Nick Genovese went to a meeting about the program. Need to get the word out.

VI. PARK DEPARTMENT REPORT

1. General Park Dept. report
 - a. Morelli Field Lights

Joan Bell and Don Hern went down and turned on lights. Fred Green Football Field lights are in better shape than Morelli. Bill Gardiner spoke to the light issue. It is a safety issue at this point. It must be addressed before someone gets hurt. Several options, replace them all or to fix the broken ones. Mike Interbartolo asked what the Mayor has said about funding it. John McLaughlin said the Mayor does not have the money. It is a \$31,000 project to fix them. Dodge Electric gave this estimate. Discussion followed. Bill brought up increasing the PILOT payment.

Joan Bell will contact DPW to send a memo to the Park Commission under the Park Dept. stating the process and time frame.

Bill Gardiner will call the alderman and get a feel for if the DPW would use the money for the lights, liability is on DPW, etc.

Commission will meet next Monday 7/14 to continue discussion 10am (Joan Bell will post meeting) if Joan gets memo from DPW and Bill Gardiner feels the project is viable, The Commission will made a determination on how to move forward.

Motion: By Bill Gardiner to adjourn

Second: Bob Christiansen

Vote: Unanimous