

**PARK COMMISSION MEETING**  
**March 6, 2007**

Present: Sue Cann, Bob Christiansen, Bill Gardiner, Nick Gove, Phil Friel, Mike Farrell, Chuck Person and Joan Bell

I. PARKS DEPARTMENT REPORT

A. 2007 Mowing & Maintenance Contract

Nick Gove and Bob Beshara recommend awarding the 2007 Mowing & Maintenance Contract to the apparent low bidder, GTA Landscaping, on March 9, 2007.

**Motion:** By Bill Gardiner to award the 2007 Mowing and Maintenance Contract to GTA Landscaping on March 9, 2007

**Second:** By Bob Christiansen

**Vote:** Unanimous

II. APPROVAL OF THE MINUTES

**Motion:** By Bob Christiansen to approve the minutes of February 12, 2007

**Second:** Bill Gardiner

**Vote:** Unanimous

**Motion:** By Bob Christiansen to approve the minutes of February 26, 2007.

**Second:** Bill Gardiner

**Vote:** Unanimous

III. SIGNING OF THE WARRANTS

Warrants were reviewed and signed by the Park Commission.

IV. MOUNT HOOD REPORT

A. Membership List for 2007 outstanding gift certificates for Mount Hood. There are currently 47 members signed up and of them 8 are new memberships.

B. Monthly financial report on golf course operations  
No substantial changes since Feb. Food and beverage is up over last year due to the number of functions.

C. Marketing plan update  
No substantial changes since Feb.

D. Report on general operations of golf course  
1. Report on Staffing level.  
There are currently 6 on staff.  
2. Copy of maintenance log and monthly certification

A copy was submitted and is on file in the park office.

3. Report on request for rental of clubhouse, league play and golf tournaments. All leagues are returning and 5 new outings have already booked for the upcoming season.

E. 2007 Capital Improvements

1. FY 07 capital improvements update/revisions.
  - a. Air conditioning: \$40K
  - b. Roof for both Slayton garage & 19<sup>th</sup> hole: \$40K
  - c. Fire suppression system: \$50K
  - d. Front steps of the clubhouse: \$10K
  - e. First pond clean up: \$10K
  - f. Sewer line/bathroom Slayton garage: \$18K
  - g. Feasibility study: \$25K

FY 08 Capital Improvement budget: \$175. The Commission will drop the fire suppression system from the current list unless they receive a written directive from the appropriate City department.

2. Slayton garage

Work is 90% complete.

At a previous meeting Nick reported stones were falling off one of the clubhouse chimneys. Nick believes this poses a safety hazard and is requesting permission to make repairs. The Commission agreed it is a safety issue and instructed Nick to proceed with repairs. LaRovere will complete this work as a change order to the Slayton Garage contract.

F. Mount Hood budget FY08

The Commission will not approve the FY08 Mount Hood Enterprise Fund budget without an indirect cost figure.

V. PARK DEPARTMENT REPORT

A. General Park Dept. Report

1. Spring permits

Spring permits have been issued.

2. Geese control

Several local communities have formed a 501c3 non-profit called Geese Peace to mitigate the problems incurred by non-migratory Canadian Geese. Nick is investigating participating in this program.

3. Pine Banks Update

The sub drainage, rough field grading and fence work is complete. The field is scheduled to open May 1, 2007.

## VI. RECREATION REPORT

### A. Recreation Dept. Revolving Fund

The budget should close in the black \$10k this is after Nick has spoken to the school department on what the final gym bill figure should be.

### B. Summer program update

Chuck presented his draft summer programming to the Commission. The spring and summer community calendar will be posted on line. There will be a small number of calendars printed and distributed at the Library and City Hall.

There was a discussion on whether to have a park instructor on site at Mount Hood.

### C. Messenger Field

Messenger's Field flooded again last week. Nick feels the City should remove some of the existing infrastructure from this facility in order to minimize damage during rain events.

**Motion:** By Bob Christiansen to adjourn

**Second:** Bill Gardiner

**Vote:** Unanimous