

PARK COMMISSION MEETING
November 8, 2006

Present: Sue Cann, Bob Christiansen, Bill Gardiner, Chuck Person, Tom Friel, Phil Friel, Mike Farrell, Nick Gove and Joan Bell

I. Signing of the Warrants
Warrants were reviewed and signed

II. Approval of the Minutes
Motion: By Bob Christiansen to approve the minutes of the meeting of October 11, 2006 as amended.
Second: Bill Gardiner
Vote: 3 in favor 1 abstained

III. Mount Hood Report.
Motion: By Mike Interbartolo to change the order of the agenda to public participation.
Second: By Bob Christiansen
Vote: Unanimous

1. Home for the Holidays activities

Ralph Sarni, President of the Mount Hood Park Association came before the Commission to inform them of the associations Home for the Holiday activities. On December 3rd. the association will be throwing a Holiday party in the club house for children and adults alike. There will be a piano player and lots of Christmas cheer. Santa will be present handing out gifts to the children. The party will run from 12:00PM to 3:00pm and all are invited..

2. Membership list for 2006/outstanding gift certificates of Mt. Hood.
An updated copy was submitted and is on file in the Park Office.

3. Monthly financial report on the golf course operation
M.T.D \$99,709.02
Y.T.D. \$1, 315,422.91

4. Report on general operation of golf course

A. Report on staffing

There are currently 15 staff members. Up due to work being done of the first hole drainage project.

B. Copy of maintenance log and monthly certification

A copy was submitted and is on file in the Parks office.

C. Clubhouse rentals, league play and golf tournaments

An updated copy of clubhouse rentals and tournaments was submitted and is on file in the Parks Dept. office.

As requested Mass. Golf Mgmt. prepare a report of any incidents or problems with leagues pertaining to policies for this year. There were two. Both were addressed and no further incidents accrued.

D. Capital Improvement Update

1. Drainage project 1st. hole

The project has been completed.

2. Cart Paths

Work on paths by holes 1,2 and 3 is just starting and will be completed by the end of the season.

Sue, Nick, Bill, Patrick and the Mayor will meet to discuss FY 08 indirect costs on November 14th at 9:30 AM at City Hall.

5. Maintenance Building

The contractor is finishing the punch list and should be applying for an occupancy permit.

Nick had Ab----- Engineering firm complete a structural analysis of the building who identified several flaws in the design which were in violation of the building code. Nick met with Dan DiLullo who acknowledged and agreed with the analysis report and has accepted responsibility for the flaws and is working with his own structural engineers and Ab--- to resolve the issues. The park Commission would like a copy of Ab report. Mike suggested that Nick take pictures of the new maintenance building inside and out and have G.M.C sign them stating this was the condition of the building when they took occupancy of it, for their protection as well as the city's.

6. First Pond

First pond is being dredged November 15, 2006.

The commission wanted an update on the chemical applications for 1st. pond. Nick informed the Commission he has been having discussions with the Conservation Commission and they both agree a specialist in the field needs to be contacted on creating a long term plan for Mt. Hood. Nick feels we haven't gotten the best advice from the current company. Nick will put together a letter to the Commission that indicates what the Conservation Commission and he have agreed on as an action plan and will send a copy to the Mt. Hood Park Association

8. Slayton Garage

Bid opening will take place on November 14, 2006

9. Discussion on 2007 Memberships and Rates

There was a discussion on rate of play, landscaping issues, carts in the parking lot and alcohol on the course. The Commission would like to have ready for the December meeting rate recommendations and policy changes to be voted on from GMC and Nick

10. Financial Report: Mt. Hood budget FY 2006

Budget reports were submitted and reviewed by the Commission. The Commission would like an explanation in writing as to why the salaries of the Park Superintendent and the admin have not been broken out as requested.

PARKS DEPARTMENT REPORT

1. General Park Dept. Report

A. Fall clean up

Fall clean up is in progress in all the city's parks.

2. Park Capital Improvement Bond

A. Athletic Court Resurfacing Contract

Project is completed.

B. Resurfacing of Gooch/Hesseltine Parks basketball courts

These projects are tentatively scheduled for next summer.

Churchill American Little League is going to be coming forward to request to remove the three metal boxes at Hesseltine field and replace it with one shed that can be used by all groups. They have been given a copy of the user guide and will follow the proper procedures.

3. Financial Report: Park Budget

An updated copy was submitted and reviewed by the Commission.

4. M&M Contract

Nick sat with the new business school manager and he has agreed to share in the cost of the new maintenance and mowing contract. Plans will be available right after the holidays and the Commission will see the draft at the December meeting.

IV. RECREATION DEPARTMENT REPORT

1. Status Report on Recreation Revolving Account

The Recreation Department received a gym bill for the FY 06 calendar year in the amount of 27K. The School department added their new rate structure to the FY 06 bill. Nick spoke to the business manager and had the bill reduced to \$13,429.00. Chuck will in the future report and track gym time in a more detailed manner.

Motion: By Mike Interbartolo to Adjourn

Second: Bill Gardiner

Vote: Unanimous