

Park Commission Meeting June 14, 2006 (Amended)

Present: Mike Interbartolo, Bob Christiansen, John Mercer, Phil Friel, Tom Friel, Mike Farrell, Nick Gove, Chuck Person and Joan Bell

I. Signing of the warrants
Warrants were reviewed and signed

II. Approval of the minutes
Motion: By Bob Christiansen to approve the minutes of the meeting of May 10, 2006 as amended.
Second: By John Mercer
Vote: Unanimous

III. Mount Hood Report

- Mount Hood
 1. Membership list for 2006 and outstanding gift certificates for Mount Hood.
June 30th is the deadline for Jr. Memberships. There are currently 103 Jr. Members.
 2. Monthly financial report on golf course operation
M.T.D. \$128K
Y.T.D. \$476K
 3. Marketing plan update
No change.
 4. Donation request: Golf round(s) letter approval
Nick presented a letter to the Commissions for approval. Several amendments were made and the letter was approved.
 5. Report on general operation of the golf course
 - a. Report on staffing level
There are currently 14 on staff.
 - b. Copy of maintenance log and monthly certification
A copy was submitted and is on file in the Park Office
 6. Report on request for rental of clubhouse, league play, and golf tournaments.
Several events have been added to July, June and September.
 7. Report on proposed improvements for the 2006 golf season
 - Cart path improvements
Mass. Golf Mgmt. submitted plans for cart path repairs on holes 1-4. After much discussion it was decided that a sub committee needs to evaluate the priorities. Bob Christiansen, Nick Gove, and Tom Friel were appointed to this committee. There is approximately \$9715.00 budgeted to complete cart path repairs.

There is an ongoing drainage problem between the 1st & 3rd fairway. Mass Golf Mgmt. would like to dig a trench 6 inches deep to alleviate some of the flooding in the area. Nick will contact the Conservation Commission for more information.

- Update on kitchen design

No change.

8. New maintenance building

Rain has delayed the project about 7-10 days. The concrete pad will be poured next week.

Nick brought up some concerns with DiLullo Associates in regards to the maintenance building project. Nick felt the opinion of a third party was necessary to complete the project. Nick will provide documentation of his concerns. Nick requested approval to spend up to \$800.00 on an outside consultant (Joe MacKay).

Motion: By Bob Christiansen to allow Nick to spend in addition to tonight's warrant an additional \$800 on Joe MacKay services. Provided Nick supplies documentation of how his services were used.

Second: John Mercer

Vote: Unanimous

- Financial Report: Mount Hood budget 2006
2006 budget was submitted and reviewed.

- FY 07 budget

The Commission would like a written explanation from the City Auditor to explain how the Enterprise Fund indirect costs are calculated; specifically the percentage of the City's annual insurance premium.

IV. Park Department

- General Park Department report

Nick presented the Commission with a slide show detailing the extent of flooding at the City's parks and recreational facilities. All fields were clean-up and treated with lime and are back in use. Messengers Field at the Roosevelt School is still off line. This field experienced major flooding due to a blocked M.W.R.A. sewer line. A section of Franklin Field is also closed. The City is replacing a section of pipe blown out in the flood.

- Open Fire Policy

Nick submitted an amended open fire policy. The Commission would like to see Mt. Hood Memorial Park added to the policy.

V. Recreation Department Report

The Recreation Revolving Fund cap of \$170K required a vote from the Commission.

Motion: By Bob Christiansen to approve the recreation revolving account cap at \$170K.

Second: John Mercer

Vote: Unanimous

The parks will open June 26, 2006. They will be staffed from 9:00 AM to 3:00 PM, Monday –Friday.

Motion: By John Mercer to hold the annual public meeting on July 19, 2006 at 6:00pm.

Second: Bob Christiansen

Vote: Unanimous

Motion: By Bob Christiansen to adjourn

Second: John Mercer

Vote: Unanimous