

MELROSE PLANNING BOARD
Annual Meeting & Public Hearing
Monday, March 22, 2010
7:45 p.m.
Mayor's Conference Room

PRESENT: Richard Connolly, Ed Cassidy, Bob Mercado, John Sadowski, Anne DeSouza-Ward, Tom Pawlina, and Carla Francazio

ABSENT: Mike Cassavoy

Denise Gaffey, Planner, and Matt Hennigan, Assistant Planner, were present.

The meeting was called to order at 7:50 p.m. by Mr. Connolly.

MINUTES

a) Draft Regular Meeting & Public Hearing, February 22, 2010

Members offered minor revisions. Mr. Sadowski MADE a MOTION to accept the minutes as revised. Mr. Mercado SECONDED the MOTION. All voted in favor. None opposed.

BOARD OF APPEALS

Case 10-007, 57 Circuit Street, Steger-Wilson

The Applicant, Mr. and Mrs. Steger-Wilson, was present with their Architect, Diane Miller, to describe the application to the Board. After a detailed evaluation of the Applicant's proposal by the members, Mr. Mercado MADE a MOTION to send a letter to the Board of Appeals that noted that the Applicant's single-family dwelling is situated on a corner lot with the front of the dwelling oriented to the south. The Board complimented the Applicants on their presentation of the proposed project and finds the Applicant's proposal to be consistent in scale with similar residences in the surrounding area. Ms. DeSouza-Ward SECONDED the MOTION. All voted in favor. None opposed.

OTHER

Green Communities Initiative Proposed Zoning Amendment

Ms. Gaffey reviewed with the members the expedited permitting zoning amendment that is required as part of the criteria associated with the Green Communities Grant Program. Ms. Gaffey informed the members that the joint public hearing with Board of Aldermen is scheduled for April 15, 2010. The members discussed the adoption of the Stretch Code, which is also a required criteria for the Green Communities designation.

Blueberry Hill Townhouse Application

Ms. Gaffey made the members aware that the Applicant for the Blueberry Hill Townhouse proposal will be filing an application for Site Plan Review soon as a result of the outcome of their appeal of their Board of Appeals case. The Applicant has indicated that the plans have not changed despite the ZBA decision. The Applicant expects the Planning Board will require modification during Site Plan Review.

Schedule Design Review Subcommittee Meeting for TD Bank

Mr. Cassidy polled the members of the Design Review Subcommittee and scheduled the next meeting for April 15, 2010 at 7 PM, prior to the joint public hearing with the Board of Aldermen.

Ethics Reform On-Line Training Requirement

Mr. Hennigan reminded the members of the deadline to satisfy the State Ethics Reform On-Line Training Requirement.

ELECTION OF OFFICERS

Mr. Connolly noted that this was the annual meeting of the Board and as such members are charged with appointing officers. Mr. Mercado MADE a MOTION for the slate of officers to remain the same with Mr. Connolly as Chair and Ms. DeSouza-Ward as Clerk. Mr. Pawlina SECONDED the MOTION. All voted in favor. None opposed.

Mr. Connolly asked Ms. DeSouza-Ward to remain as the chair for the Zoning Subcommittee and Mr. Cassidy to remain as the chair for the Design Review Subcommittee. Both Ms. DeSouza-Ward and Mr. Cassidy accepted.

The meeting adjourned at 9:15 PM.