

March 2010 Report

Coalition members, Coordinator, and Administrator:

- Organized and attended Coalition's monthly meeting (March 4th): 18 attendees
 - Planning Committee determined upcoming April/May/June meeting components
- FY'10 Drug-Free Communities Grant
 - Budget spreadsheet updated
 - Billing and invoice collection done
- Evaluation
 - Coalition Assessment Survey results obtained from the Northeast Center for Healthy Communities (March 25th)
 - 32 respondents
 - Data to be presented at April 1st Coalition meeting
 - In-kind volunteer tracking form data compiled
 - Sept-Nov '09 = ~4.0 hours/month per member
 - Dec-Jan '10 = ~3.8 hours/month per member
 - Feb-March '10 to be collected at April 1st Coalition meeting
 - Evaluation Tool template provided by Northeast Center for Healthy Communities at meeting (March 9th)
 - Tracks everything from meeting attendees to number of materials handed out to policy changes!
 - Began adaptation to become Melrose-specific document
- Email "meeting" with Mayor (March 18th)
 - Topics included: Liquor Licensing Commission, Environmental Scanning, Police (Marijuana Consumption, Tip Line), and K-12 Health Prevention Curriculum
- Substance Abuse Resources document updated (March 11th)
- Attended School Health Advisory Committee meeting (March 22nd)
- Ongoing updating/stocking of resources in office and throughout community
 - ~300 bags (w/ 5-6 pieces of targeted literature including social host and promo piece) handed to junior/senior parents at Pre-Prom Forum/Town Hall meeting (March 22nd)
- Newspaper Submissions (Melrose Free Press = 3,500 subscribers, Melrose Weekly News = 22,000 weekly readership, Boston Sunday Globe = ~400,000 circulation)
 - "Melrose to hold Town Hall Meeting on Underage Drinking" – In Sitting In and Youth/Education sections – (MFP, 3/11/10)
 - "Town Hall Meeting on Underage Drinking March 22nd" – (MWN, 3/12/10)
 - "Melrose: Forum Addresses Underage Drinking" – (Boston Sunday Globe, 3/21/10)
 - "Town Hall Meeting on Underage Drinking" – (MFP, 3/18/10)

Melrose Substance Abuse Prevention Coalition

- ***Note: all Action Team and Task Team Updates are now captured on the Updates or Agenda sections of each monthly meeting***