

## Melrose Substance Abuse Prevention Coalition

### January 2010 Report

#### Coalition members, Coordinator, and Administrator:

- Organized/attended Coalition's monthly meeting (January 7<sup>th</sup>): 23 attendees
- FY'10 Drug-Free Communities Grant
  - Budget spreadsheet updated
  - Billing and invoice collection done
  - Began Continuation Application for Year 5 due February 22<sup>nd</sup>
  - FFR billing training (January 21<sup>st</sup>)
- FY'10 Action Teams/Task Teams
  - Updated Work Plans to reflect Coalition feedback from January 7<sup>th</sup> monthly meeting
- Supervised tobacco compliance checks in conjunction with Girls Inc of Lynn (January 14<sup>th</sup>)
  - Checked for cigars, rolling papers, and cigarettes
  - 1 location sold strawberry-flavored rolling papers
- Recruited for Department of Public Health's Bureau of Substance Abuse Services Consumer Advisory Board
  - New member attended January 20<sup>th</sup> meeting
- Prepared for Advisory Board meeting on February 2<sup>nd</sup>
- Updated Coalition's webpage
- Coordinator and Northeast Center for Healthy Communities held conference call to discuss upcoming Coalition Assessment Survey and Youth and Sports Org evaluation tools (Jan 25<sup>th</sup>)
- Newspaper Submissions (Melrose Free Press = 20,700 weekly readership, Melrose Weekly News = 22,000 weekly readership)
  - *In this season of giving, please consider lending support*
  - *Attention Parents: Pride survey is coming* (MWN)
- Pride Survey Task Team
  - Administered survey to 5<sup>th</sup>/7<sup>th</sup>/9<sup>th</sup>/11<sup>th</sup> grade faculty/staff/parents
  - MHS assembled the parent mailing
  - Coordinator presented to school principals at Administrator's meeting on Jan 7<sup>th</sup>
  - Surveys due February 8<sup>th</sup>
- Membership Task Team
  - Reached out via email to those members who have left the group
  - 8 new membership agreements received
  - Received draft of *Investing in our Kids—Investing in our Future* statement of need/informational brochure
- Town Hall Meeting Task Team
  - Recruited 8 members to help MHS plan for March 24<sup>th</sup> event
- Sports Organization Action Team

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- Basketball league – banner hung at February 1<sup>st</sup> game and bags of literature/promotional giveaways distributed to 40 youth during a “make good choices” pep talk.
- Melrose Youth Hockey – discussion with league president about omitting alcohol at annual banquet. They could potentially change the format this year to an “awards ceremony” with no alcohol served; needs further discussion and approval by hockey board.
- Banner/literature/giveaways at Pop Warner banquet on January 22<sup>nd</sup>.
- Police Action Team
  - Alcohol Compliance Checks
    - Funding for 2 rounds this fiscal year was approved by Board of Alderman on February 1st
  - 665-TIPS Tip Line
    - Mike Plumer and Chief Lyle to assist with this initiative
- School Action Team
  - Investigating the implementation of existing K-12 health curricula is strong and uniform and possibility of one district-wide health curriculum in future. Met to discuss on January 27<sup>th</sup>.
- Youth Action Team
  - Melrose Draws the Line
    - School promotions began. Evaluation postcard created and sent to graphic designer to be laid out
  - Environmental Scan
    - Rough draft of Power Point presentation created; to be presented to Park Commission and Conservation Commission
  - Media Literacy Campaign
    - Planning for Hoover and Lincoln School assemblies—to be conducted in the Spring
- Policy Action Team
  - Attended Northeast Center for Healthy Communities Policy Workgroup (January 26<sup>th</sup>)
  - Coordinator met with Cambridge Coalition to create draft of Liquor Licensing Commission Partnership Plan (Jan 12<sup>th</sup>)
  - Social Host Ordinance
    - Set up February 9<sup>th</sup> meeting with Police Chief and City Solicitor to discuss minor editing
  - Marijuana Consumption Ordinance
    - City Solicitor, Coordinator, and Police Chief to bring draft to Board of Alderman after new year/before budget discussions in March
- *Guiding Good Choices* Action Team
  - Began Spring 2010 Workshop series preparations.
  - Held Lesson's Learned meeting with Fall facilitators.