

February 2010 Report

Coalition members, Coordinator, and Administrator:

- Organized and attended Coalition's monthly meeting (February 4th): 24 attendees
 - Coordinator met with Teen Leader to prepare him for facilitation of March Coalition meeting
- FY'10 Drug-Free Communities Grant
 - Continuation Application for Year 5 (FY '11)
 - Listened to audio conference to prepare
 - After Planning Committee review, completed and mailed application February 18th—due February 22nd)
- Evaluation
 - Action Team components finalized by Point People
 - Northeast Center for Healthy Communities assisted with creation of Melrose Draws the Line evaluation postcard
 - Coalition Assessment Survey finalized and sent to Coalition (due February 26th)
 - In-kind volunteer tracking form piloted at monthly meeting; data compiled.
 - Evaluation tools template provided by Northeast Center for Healthy Communities
- Organized and attended Advisory Board meeting (February 2nd): 8 attendees
 - Finalizing draft of *Investing in our Kids—Investing in our Future* statement of need/informational brochure
- Newspaper Submissions (Melrose Free Press = 3,500 subscribers, Melrose Weekly News = 22,000 weekly readership)
 - Pride Surveys are due (2/4/10 MWN)
 - *Guiding Good Choices* workshops are coming! (2/4/10, 2/11/10, 2/19/10 MFP, MWN)
 - Melrose Draws the Line campaign (2/26/10 MWN)
- *Pride Survey Task Team*—surveys due February 8th
 - Administration complete.
 - Paper/pencil response rates as of 2/22/10: parents of 5th/7th/9th/11th grade students = 275/1000=~28%. Faculty and staff of 5th/7th/9th/11th grade students = 62/202 =~31%. Note: does not include online responses!
- Town Hall Meeting/Pre-Prom Forum Task Team
 - Working on finalizing interactive demos/skits, parent goodie bag contents, and press release for March 22nd event
- Sports Organization Action Team
 - Confirmed partnership with Babe Ruth baseball league contact for the upcoming season.
 - Sent out communication to Melrose National Little League contact about partnering again this upcoming season.

Melrose Substance Abuse Prevention Coalition

- Prepared to distribute literature at the MHS lacrosse parent/student meeting on 3/3/10.
- Police Action Team
 - Coordinator met with City Solicitor and Police Chief re: marijuana consumption ordinance and social host ordinance minor edits on February 9th.
 - Alcohol Compliance Checks
 - Secured officers and youth for upcoming checks
- School Action Team
 - Investigating a number of K-12 health prevention curriculum possibilities: interviewed 3 principals and met with the School Health Advisory Committee February 22nd.
 - Confirmed Project Northland-Class Action will be taught to 9th/10th graders this Spring.
- Youth Action Team
 - Melrose Draws the Line
 - School promotions began. Evaluation postcard printed. Coalition members to help with community promotions.
 - Environmental Scan
 - Emailed Park and Conservation Commission to present data in Spring.
 - Media Literacy Campaign
 - Hoover School Spring presentation dates set.
- Policy Action Team
 - Coordinator met with Liquor Licensing Commission member to initially discuss Liquor Licensing Commission Partnership Plan (Feb 11th)
 - Social Host Ordinance
 - Met with Police Chief and City Solicitor February 9th.
- *Guiding Good Choices* Action Team
 - 3 Spring 2010 Workshop series confirmed
 - Best Practices meeting (February 23rd)