



M E L R O S E
 SUBSTANCE ABUSE
 PREVENTION COALITION

City of Melrose Health Department
 562 Main Street ■ Melrose, MA ■ 02176
 t. 781 979 4128 ■ f. 781 979 7696
www.cityofmelrose.org

Health Director

Ruth L. Clay, MPH

Substance Abuse Prevention Coordinator

Kara M. Showers, MPH, CHES

Substance Abuse Prevention Administrator

Janet Nevin

AGENDA

Thursday, February 4th, 2010

8:30am – 9:30am

Superintendent’s Conference Room at Melrose High School

Time	Topic
8:30	Welcome! -Sign in sheet (Ruth), Table Tents (Donna), Latecomers (Maureen) Role Assignments -Reader, Timekeeper
8:40	Coalition Business—Kara -Spotlight on Kevin Cohan!!!!!!!!!!!!!! -Minutes—January 7th, 2010 -DFC Continuation Application for Year 5 due February 22 nd -Coalition Assessment Survey via Survey Monkey coming soon! -Exercise: DFC In-Kind Tracking Form
8:50	Town Hall Meeting Task Team—Holly/Carly -Coalition members who are interested in helping before or at event: Bruce, Anna, DJ, Karen, Jen T, Maureen Buzby, Kristin, Kathy. Save the date = March 24 th . -Next Steps→ Assist MHS with event. -Coalition Discussion→ how we can help.
9:00	SBIRT (Screening, Brief Intervention, and Referral to Treatment) Task Team – Cornelia, Maureen Beecy, DJ, and Kara

	<p>-Currently, SBIRT at MWH is dormant. Working to change this now that the Joint Commission is finished.</p> <p>-Next Steps→ Identify barriers to institutionalization.</p> <p>-Coalition discussion→ Plan to re-train? Future funding ideas?</p>
9:10	<p>Other—Janet</p> <p>-AT Updates—in your packet...please take a minute to read them!</p> <p>-Training Calendar—in your packet</p> <p>-Article of Interest—in your packet</p> <p>***<u>Next Coalition meeting</u> will be Thursday, March 4th, 8:30am – 9:30am, Superintendent’s Conference Room at Central Administration (MHS).</p>
9:15	Community Concern/Open Forum...say something out loud or put it on paper
9:20	Networking....find your Action Team Point Person
9:30	Adjournment