

Melrose Substance Abuse Prevention Coalition

May 2010 Report

Coalition members, Coordinator, and Administrator:

- Organized and attended Coalition's monthly meeting (May 6th): 27 attendees
- Drug-Free Communities Grant Administration
 - Budget spreadsheet updated
 - Invoice collection continued
 - Submitted bi-annual COMET reporting due May 10th (May 6th)
- Evaluation
 - Coalition Assessment Survey trend analysis by the Northeast Center for Healthy Communities complete
 - Evaluation Tool
 - Spreadsheet that tracks everything from meeting attendees to number of materials handed out to policy changes, sent to Northeast Center for review
- Coordinator attended Northeast Center for Healthy Communities Sustainability Workgroup (May 13th)
- Coordinator and Coalition member attended MassCHIP training on state's free public health database (May 24th)
- Coordinator met with facilitator/consultant in preparation for FY'11 Strategic Planning Session on June 3rd (May 24th)
- Updated Coalition's website (May 20th)
- Letter campaign from Coalition to local pharmacies and convenience store managers related to "Beer Pong" supply displays in an effort to enlighten management. Included copy of Coalition annual report. (Week of May 24th)
- Ongoing updating/stocking of resources in office and throughout community
 - Tip Line Cards and MDTL flyers posted along Main St. by MHS intern
 - Restocking of MHS Library and Melrose Public Library with "The Easiest Place" bookmarks
- Media Impressions
 - "Alcohol Compliance Checks Coming" – MWN (week of April 29th)
 - "Guiding Good Choices Supported by First United Methodist Church" – MFP and MWN (week of May 14th)
 - Editorial: "It's Prom Season; Know Your Teenagers Plans" – MFP (week of May 20th)
 - "Prevent Substance Abuse by Your Kids Now and In Summer" – MWN (week of May 27th)
 - Sitting In: "Parents Must Remain Vigilant Through Summer Months" – MFP (week of May 27th)

****Note: all Action Team and Task Team Updates are now captured on the Updates or Agenda sections of each monthly meeting***