



**M E L R O S E**  
 SUBSTANCE ABUSE  
 PREVENTION COALITION

City of Melrose Health Department  
 562 Main Street ■ Melrose, MA ■ 02176  
 t. 781 979 4128 ■ f. 781 979 7696  
[www.cityofmelrose.org](http://www.cityofmelrose.org)

**Health Director**

*Ruth L. Clay, MPH*

**Substance Abuse Prevention Coordinator**

*Kara M. Showers, MPH, CHES*

**Substance Abuse Prevention Administrator**

*Janet Nevin*

**AGENDA**

**Thursday, May 6<sup>th</sup>, 2010**

**8:30am – 9:30am**

**Superintendent’s Conference Room at Melrose High School**

<b>Time</b>	<b>Topic</b>
8:30	<p>Welcome</p> <ul style="list-style-type: none"> <li>-Sign-in sheet (Ruth), Table Tents (Donna), Latecomers (Maureen), Minutes (Donna M/Maureen B)</li> </ul> <p>Role Assignments</p> <ul style="list-style-type: none"> <li>-Reader, Timekeeper</li> </ul>
8:40	<p>Coalition Business—Kara</p> <ul style="list-style-type: none"> <li>-Minutes—April 1st, 2010</li> <li>-AT Updates—in your packet</li> <li>-Training Calendar—in your packet</li> <li>-Article of Interest—in your packet</li> </ul> <p><b>***Next Coalition meeting will be Thursday, May 6<sup>th</sup>, 8a-10a, Superintendent’s Conference Room at Central Administration (MHS); will include FY’11 Strategic Planning Session...and Coalition Photo!</b></p> <ul style="list-style-type: none"> <li>-Summer Meetings: July 1<sup>st</sup> and August 5<sup>th</sup></li> </ul>
8:50	<p>Police Action Team—Mike</p> <ul style="list-style-type: none"> <li>-<i>Tip Line</i>: obtained copy of Detective Bureau’s Tip Line spreadsheet. Disseminated wallet cards at MAAV Mentor meeting and 1<sup>st</sup> Baptist Church event. <i>Social Host Liability</i>: discussed how to push the existence and use of the Social Host Liability Law among the Police Department; began investigating PSA options aimed at youth, Police, and homeowners.</li> </ul> <p>-Next Steps→ <i>Tip Line</i>: meet with Detectives beginning of May. Contact Meredith Baker at Hallmark</p>

	<p>Health to discuss contacting doctors. Walk West Wyoming and Franklin business areas again with posters and cards.</p> <p>-Coalition discussion→ Finalize Social Host Liability Law campaign components.</p>
9:00	<p>Other—Kara</p> <p>-Spotlight on our media partners!</p>
9:05	<p><b><i>Media Tips—Carol and Mary-Beth</i></b></p>
9:20	<p>Community Concern/Open Forum</p>
9:25	<p>Networking...find your Action Team Point Person!</p>
9:30	<p>Adjournment</p>