

Melrose Substance Abuse Prevention Coalition

July 2010 Report

Coalition members, Coordinator, and Administrator:

- Organized and attended Coalition's monthly meeting (July 1st): 11 attendees
- Drug-Free Communities Grant Administration
 - Budget spreadsheet updated
 - Invoice collection continued
 - FFR report submitted (due July 31st)
- Preparing for FY'10 Annual Report
 - Assembled Task Team document. Will recruit volunteers at August 5th Coalition meeting.
- Updated Media Relations Plan for July and August 2010 (July 21st)
- Updated Coalition's website (July 12th)
- Updated Advisory Board, Planning Committee, Core and Associate Membership Agreements
- Data/Evaluation
 - Northeast Center for Healthy Communities assisting with Pride survey data summary sheets for parents, faculty/staff/administrators, and for upcoming presentations
 - Critical Events entered into Evaluation Tool spreadsheet
- Investigated how to get Coalition members trained in conducting both tobacco and alcohol compliance checks for sustainability purposes
 - MADD YIA conference had workshop on alcohol compliance checks
 - Planning Committee member attended (July 15th)
 - Massachusetts Health Officers Association Tobacco Control Program conducted regional training
 - Advisory Board member attended (July 20th)
 - Alcohol Beverage Control Commission can conduct an October training for Coalition staff and members and police officers in Melrose and Wakefield
- Ongoing updating/stocking of resources in office and throughout community
 - Tip Line cards –re-stocked in local business areas
- Media Impressions
 - Melrose Free Press – City Spotlight section: “Melrose servers get '21 Proof” – July 22, 2010
 - MWN – “Many Take Part in 21 Proof Training” – July 23, 2010
 - Melrose PATCH – “Alcohol Servers Receive Free Training” – July 26, 2010.
 - Continued weekly placement – Melrose Free Press police log: Melrose Police anonymous tip line listing

****Note: all Action Team and Task Team Updates are now captured on the Updates or Agenda sections of each monthly meeting***