

Patrick Dello Russo PR
Richard Pitts Rep

John O'Brien JOB
JP O'Neil _____

Michael Lyle MLH 87

Melrose Retirement Board Meeting
July 7, 2009

The Special Meeting of the Melrose Retirement Board duly posted to be held in the Mayor's Conference Room, City Hall, Melrose, MA on July 7, 2009 was called to order at 9:02 AM by Chairman Dello Russo with members O'Brien, Lyle and Pitts in attendance. Board Member O'Neil was not in attendance. Also in attendance is Michael Pasquariello.

Chairman Dello Russo opened the meeting by stating the purpose and necessity of the meeting is to address the letter dated June 23, 2009 from PERAC received June 26, 2009. The letter identifies four retirees who have failed to submit timely or completely their Annual Statement of Earned Income.

Michael Pasquariello stated that each of the four individuals was sent notification, via certified mail return receipt, of the issue regarding their failure to submit timely or completely their Annual Statement of Earned Income. Michael Pasquariello also stated that Ellen Aucoin from PERAC stated that PERAC will mail a confirmation and compliance letter to the Melrose Retirement Board for each retiree upon receipt of the Annual Statement of Earned Income.

Chairman Dello Russo then read the following summaries:

1. Donato Dinocco - The Annual Statement of Earned Income was completed and submitted in person to PERAC on Friday morning July 3, 2009. Michael Pasquariello confirmed receipt with Ellen Aucoin at PERAC on July 6, 2009.
2. Mary O'Brien - The Annual Statement of Earned Income was completed and faxed to PERAC on July 1, 2009. Michael Pasquariello confirmed receipt with Ellen Aucoin at PERAC on July 6, 2009.
3. Jeffrey McCarthy - The Annual Statement of Earned Income was completed and sent directly to PERAC via priority/express mail on July 3, 2009. As of 11:25 AM on July 6, 2009 it was not received by PERAC. Michael Pasquariello will follow up with PERAC on Wednesday July 8, 2009. PERAC will also mail a new form to Mr. McCarthy.

Patrick Dello Russo 
Richard Pitts 

John O'Brien ^{Job}
JP O'Neil

Michael Lyle  88

**Melrose Retirement Board Meeting
July 7, 2009**

4. Charles O'Leary – Michael Pasquariello spoke with Mr. O'Leary on July 6, 2009 at 10:00 AM. Mr. O'Leary stated that he had completed and submitted to PERAC the Annual Statement of Earned Income during May 2009. Michael Pasquariello spoke with Ellen Aucoin at PERAC on July 6, 2009 at 11:25 AM. At that time Ellen stated that PERAC has not received the statement. PERAC will mail Mr. O'Leary a new form. Mr. O'Leary will complete the form and submit it directly to PERAC as soon as he receives it from PERAC.

On a motion made by Board Member O'Brien and seconded by Board Member Pitts it was unanimously VOTED by the Board to provide 72 hours (Friday morning July 10, 2009.) to each of the four retirees to comply with PERAC. If we do not receive verbal compliance notification from PERAC their retirement benefits will be terminated.

During a discussion Board Member Pitts asked if we knew if these four retirees have had past compliance issues or if any of the Melrose retirees have had this compliance issue in the past. Michael Pasquariello stated he would inquire with PERAC in order to answer these two questions. Michael Pasquariello left a voice mail message with Ellen Aucoin at PERAC on Tuesday July 7, 2009 at 10:20 AM asking the two aforementioned questions.

Old Business:

N/A

Date of the July meeting will be Wednesday, July 29th at 9:00 am

On a motion made by Board Member Lyle and seconded by Board Member O'Brien it was unanimously VOTED by the Board to adjourn this Special Meeting at 9:14 AM.

Patrick Dello Russo *MR*
Richard Pitts *RP*

John O'Brien *JOB*
JP O'Neil _____

Michael Lyle *ML* 89

Melrose Retirement Board Meeting
July 7, 2009

Respectfully submitted,

Michael Pasquariello
Michael Pasquariello – Executive Director

Patrick Dello Russo
Chairman Dello Russo

John O'Brien
Vice Chairman O'Brien

Michael Lyle
Board Member Lyle

Richard E. Pitts
Board Member Pitts

Board Member O'Neil