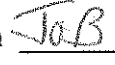


Patrick Dello Russo   
Richard Pitts 

John O'Brien 

Michael Lyle 

**Melrose Retirement Board  
Special Meeting  
May 12, 2009**

The Special Meeting of the Melrose Retirement Board duly posted to be held in the Mayor's Conference Room, City Hall, Melrose, MA on the above date was called to order at 9.02 a.m. by Chairman Dello Russo with members O'Brien; Lyle; and Pitts in attendance. Board Member O'Neil was absent. Also in attendance are Rob Van Campen and Paul Grover and Michael Pasquariello.

Chairman Dello Russo opened this meeting by reading his recommendation of Mr. Michael Pasquariello, CPA as the candidate for the position of Executive Director of the Melrose Contributory Retirement System.

"He comes with the full recommendation of the Human Resource Director, Marianne Long and the Vice Chairman of the Melrose Retirement Board, Mr. John O'Brien. As the Board knows, we requested the Human Resource Director to assist us in the processing of the applicants for this position. I wish to personally thank both for working with me through the interview process and for their insight and participation.

It is my desire to ask for the Board's support in offering this position to Mr. Pasquariello at this Special Meeting with a start date of June 1<sup>st</sup>, 2009."

Michael Pasquariello thanked everyone for the time spent with him. He is looking forward to this great opportunity. He feels this is a good match and is looking forward to implementing new policies and procedures.

Vice Chairman O'Brien asked him about the Sullivan and Rogers Audit Report. Mr. Pasquariello stated he is familiar with this report and has been given a copy of it. He saw nothing unusual with this Comprehensive audit report. He can address and rectify any thing the audit report stated.

Board Member Pitts asked Mr. Pasquariello about having any previous experience in municipalities. Mr. Pasquariello stated he had indirect experience.

Mr. Pasquariello was informed by Vice Chairman O'Brien that there was data entry work involved along with his accounting. Essentially he will be a supervisor of one or a working forman.

Board Member Lyle asked about his customer service skills. Mr. Pasquariello spoke about his experience at John Hancock and catering to clients.

Chairman Dello Russo asked the Board for a motion at this time:

On a motion made by Vice Chairman O'Brien and seconded by Board Member Lyle it was

VOTED that the Board offer the position of Executive Director to Mr. Michael Pasquariello, CPA with a start date of June 1, 2009 and that this position be placed on the city's department head salary plan Level 19, step 5, at \$75,666.21 immediately and as of July 1, 2009, \$76,422.87 shall be the compensation figure for this position. In addition,

Patrick Dello Russo   
Richard Pitts 

John O'Brien 

Michael Lyle 


**Melrose Retirement Board  
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that the salary progress in accordance with such schedule until so voted otherwise by the Melrose Retirement Board. The four members in attendance voted in favor.

Board Member Lyle stated in keeping with policy we should notify all members/retirees. Chairman Dello Russo will take care of this letter.

On a motion made by Board Member Lyle and seconded by Vice Chairman O'Brien it was VOTED to Adjourn this Special Meeting at 9:21 a.m.

Respectfully submitted,

  
Barbara-Jo Belliveau - Secretary to the Board

  
Chairman Dello Russo

  
Vice Chairman O'Brien

  
Board Member Lyle

  
Board Member Pitts